EKU Emergency Notification System – Rave Mobile Safety

Eastern Kentucky University - Emergency Management would like to remind the community that we are all empowered and responsible for our own safety. When emergencies occur, first responders will be summoned and will respond to the scene of the incident. Responder priorities will be to stabilize the event, protect human life and health, protect the environment, and protect property. Help will come, but it may take some time to get to the affected individuals. The EKU Emergency Action Plans were written to provide everyone with practical information, which can be used to make good decisions, and help individuals to be safe in times of crisis. The Emergency Action Plans inform you of what you can do, but that is only part of the picture. The Emergency Notification System informs you about an incident, so you can take actions to protect yourself. With Rave Mobile Safety, you can manage your own contact information. We cannot warn you, if we cannot contact you. We encourage you to review your information on a regular basis, and make changes to it as your circumstances change. It is easy to maintain your information. Here is how to do it.

To Register and Review Your Contact Information:

Current Students, Faculty, and Staff:
  o Log on to EKU Direct ([https://web4s.eku.edu/pls/prod/twbkwbis.P_WWWLogin](https://web4s.eku.edu/pls/prod/twbkwbis.P_WWWLogin)).
  o Enter your User ID and PIN.
  o In the Main Menu, click on the Rave Mobile Safety - Emergency Notifications link.
  o Register to receive text, voice, and/or email messaging.
  o Click the Add Buttons to populate Mobile Phones, Voice Only Line Contacts, and Emails.
  o If you are affiliated with certain groups, like Model Lab School or the EKU Regional Campuses, you can join them to receive notifications that they send out.
  o Click the Groups tab, select the desired group(s) from the Official Groups list or from the Find Groups tab, and at the Group Status, click Join.
  o You can leave any group by selecting the group(s) and at the Group Status, click Leave.

Note: Email messages are automatically sent to all current EKU email addresses. You cannot opt-out of receiving messages on your EKU email account.

Note: EKU does not charge for text service; however, your carrier may have standard text messaging charges.

Other Community Members:
  o Go to the EKU Rave Registration page ([http://www.getrave.com/login/eku](http://www.getrave.com/login/eku)).
  o Click the Register Button in the upper right hand corner of the screen.
  o Follow the prompts to register your information and select to receive text, voice, and/or email messaging.

Note: EKU does not charge for text service; however, your carrier may have standard text messaging charges.
Add Mobile Phones:

Enter Mobile Number (10 Digit Mobile Number), enable voice message delivery, and click continue.
Confirm Carrier by selecting your carrier from the drop down list, and click continue.

Enter Confirmation Code from the text that Rave just sent to your phone, and click continue.

Complete. Now you can test the system by clicking the Test button. Rave will send you a text.
Add Voice Only Line Contacts:

Enter Phone Number, extension if necessary, and click save.

Complete. Now Rave can reach your voice only line.
Add Emails:

Enter Email Contact and click save.

Complete. Now you can test the system by clicking the Test button. Rave will send you an email.
Joining Groups:

Select Groups that you are affiliated with from the Official Groups list under the My Groups tab.
Click on the desired Group, and at the Group Status, click Join.

Complete. Now you can receive messages sent by the List (Group) Administrators.

To Leave Groups, click on the desired group from My Groups, and at the Group Status, click Leave.